

Auburn Career Center



Auburn Vocational Board of Education Regular Board Meeting Agenda April 2, 2019 6:30 pm

Item #1 Roll Call

___ Mrs. Jean Brush	___ Mr. Geoffrey Kent	___ Mr. Terry Sedivy
___ Mr. Kenneth Cahill	___ Mr. Ken Klima	___ Mr. Erik Walter
___ Dr. Susan Culotta	___ Mr. Roger Miller	___ Mrs. Mary Wheeler
___ Mrs. Mary Javins	___ Mr. Paul Stefanko	

Item #2 Pledge of Allegiance

Item #3 Approve Agenda

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #4 Approve Minutes of Last Meeting

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #5 Public Participation

Item #6 Administrative Reports

- Auburn Completion Ceremony – May 22, 2019 at 12:00 pm (noon)
Lakeland Community College, Kirtland Ohio

Item #7 Facilities Committee Report

A. IT Network Infrastructure Project

It is my recommendation that the Board of Education approve the IT Network Infrastructure Project with TTX Teletronics in the amount of \$246,634. Expected E-rate reimbursement in the amount \$87,518 Auburn total obligation \$159,116. (Attachment #7A)

Motion _____

Second _____

Vote: Pass _____ Fail _____

B. Lighting Project Interior/Exterior

It is my recommendation that the Board of Education approve the lighting project to replace the interior/exterior lighting to LED estimated at \$140,000. Anticipated electric savings of \$25,000 to \$30,000 annually and first energy rebate estimated between \$13,000 and \$14,000 to offset the cost.

Motion _____

Second _____

Vote: Pass _____ Fail _____

TREASURER'S AGENDA

Item #8 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending February 28, 2019 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (Attachment Item #8)

NO ACTION REQUIRED.

Item#9 Approve Sheakley Worker's Compensation Group Rating Program

It is my recommendation that he Board approve Sheakley Worker's Compensation group rating program for the January 1, 2020 to December 31, 2020 rate year. (Attachment Item #9)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #10 Approve Donations

It is my recommendation that the Board of Education approve the monetary donation of \$2,500.00 from the Swagelok Company of Solon, Ohio. Swagelok contribution is to support Auburn Career Center’s RoboBot competition.

It is my recommendation that the Board of Education approve the donation of miscellaneous materials and food for the Drug Free Club of America students. This donation was from Michelle Rodewald of Leroy, Ohio.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #11 Approve Fiscal Support Service to Lake ESC

The Auburn Vocational School District Board of Education (“Board”) hereby permits Victoria DePasquale to enter into a separate employment contract with the Lake County Educational Service Center Governing Board (“Lake ESC”) to provide fiscal support services to the Lake ESC for a period of time between April 1, 2019, and June 30, 2019, up to 195 hours for compensation as determined between Mrs. DePasquale and the Lake ESC with no payments being made to the Board or by the Geauga County Educational Service Center Governing Board.

Motion _____

Second _____

Vote: Pass _____ Fail _____

SUPERINTENDENT’S AGENDA

Item #12 Human Resources

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #12)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #13 Approve Nonrenewal Employee Contract

It is my recommendation that the Board of Education approve to non-renew Mrs. Margaret Rus, Payroll, effective June 30, 2019.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #14 Approve Resolution to Abolish Non-Teaching Positions

WHEREAS, the Auburn Joint Vocational School District Board of Education (“Board”) adopted Board Policy 4131 (“Reduction in Staff”) pursuant to R.C. 3319.172 (“Reasonable Reductions in Nonteaching Employees”).

WHEREAS, Board Policy 4131, R.C. 3319.172, and Article XIV of the Master Agreement between the Board and the Career and Technical Association (“Master Agreement”) permit the Board to proceed in achieving a reduction in Career and Technical Association (“CATA”) nonteaching staff by abolishing CATA R.C. 3319.081 nonteaching positions in accordance with the recommendation of Superintendent Brian Bontempo (“Superintendent”).

WHEREAS, Board Policy 4131, R.C. 3319.172, and Article XIV of the Master Agreement permit the Board to proceed in achieving a reduction in the CATA nonteaching staff by abolishing CATA R.C. 3319.081 nonteaching positions due to financial reasons affecting the Auburn Joint Vocational School District.

WHEREAS, pursuant to Board Policy 4131, R.C. 3319.172, and Article XIV of the Master Agreement, the Superintendent has recommended and is recommending that the Board achieve a reduction in the CATA nonteaching staff at this April 2, 2019 regularly-scheduled Board meeting by **abolishing the following CATA R.C. 3319.081 nonteaching positions**, effective **June 30, 2019**, due to financial reasons affecting the Auburn Joint Vocational School District: Second Evening Maintenance Technician position – **VACANT**.

NOW THEREFORE BE IT RESOLVED, that pursuant to Board Policy 4131, R.C. 3319.172, and Article XIV of the Master Agreement, the Board (1) hereby accepts the Superintendent’s abolishment recommendations and (2) hereby **abolishes the following CATA R.C. 3319.081 nonteaching positions**, effective **June 30, 2019**, due to financial reasons affecting the Auburn Joint Vocational School District: Second Evening Maintenance Technician position – **VACANT**.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #15 Approve the Creation of Administrative Positions

It is my recommendation that the Board approve the creation of the following administrative positions:

- A. Executive Director of Career Technical Education
- B. Director of Curriculum & Instruction
- C. Director of High School
- D. Director of Adult Education & Business Partnerships

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#16 Approve Job Descriptions of Administrative Positions

It is my recommendation that the Board of Education approve the job descriptions for the following administrative positions: (Attachment provided at the meeting)

- A. Executive Director of Career Technical Education
- B. Director of Curriculum & Instruction
- C. Director of High School
- D. Director of Adult Education & Business Partnerships

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #17 Approve 2019-2020 Adult Workforce Student Calendar

It is my recommendation that the Board of Education approve the 2019-2020 adult workforce student calendar. (Attachment Item #17)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #18 Approve Adult Workforce Tuition Amounts for 2019-2020 School Year

It is my recommendation that the Board approve the adult workforce full time program tuition amounts for the 2019-2020 school year. (Attachment Item #18)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #19 Consent Agenda: Contracts/Affiliation Agreements

Resolution to approve the following contracts and affiliation agreements:

a. Business Partnership Affiliation Agreements (Attachment Item #19A)

A.K. Electric The Lincoln Electric Company Finelli Iron Works

b. Teaching Professions Pathway Affiliation Agreement (Attachment Item #19B)

iSTEM

c. *Lease Agreement with Viviani Family Limited Partnership*

Lease agreement between Viviani Family Limited Partnership and Auburn Vocational School District for the premises situated in the City of Painesville. An Office Unit comprised of approximately 1981 square feet, located in a multi-tenant building, which hosts our Aspire program. (Attachment Item #19C)

A consent agenda provide for a more efficient use of time. Any Board member can remove a Consent Agenda item to be discussed and voted on individually.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#20 Policies Modifications: First Reading

I recommend that the Board of Education make the following policy modifications to the Auburn Vocational Board of Education Policy Manual. Original policy can be reviewed by visiting the Board Policy website at www.neola.com/auburnjvs-oh and clicking on the policy number. (Attachment Item#20: Emailed)

Section	Title	Revised/New Policy/Delete
Bylaws 0100	Definitions	Revised
Finances 6320	Purchasing and Bidding	Revised
Finances 6325	Procurement - Federal Grants/Funds	Revised
Finances 6605	Crowdfunding	Revised
Operations 8400	School Safety	Revised
Operations 8500	Food Services	Revised
Property 7540	Technology	Revised
Property 7540.02	Web Accessibility, Content, Apps, and Services	Revised
Property 7540.04	Staff Technology Acceptable Use and Safety	Revised
Property 7544	Use of Social Media	New Policy
Students 5113.02	School Choice Options	Revised
Students 5610	Removal, Suspension, Expulsion & Permanent Exclusion of Students	Revised
Students 5610.03	Emergency Removal of Students	Revised

NO ACTION REQUIRED.

Item #21 Other

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #22 Adjourn

Motion _____

Second _____

Vote: Pass _____ Fail _____

Time: _____

Please Notice Enclosures: Attachments

**Regular Board Meeting
May 7, 2019 @ 6:30 pm**